

MILNTHORPE PARISH COUNCIL

DRAFT Minutes of the annual meeting of Milnthorpe Parish Council held on Monday 21 May 2018 in the Catholic Church Hall, Milnthorpe at 7.00pm.

Present: Cllrs Barbara Adair, Alan Baverstock, Roger Bingham, Peter Capasso, Peter Hill, Steven Hurst (up to and including item 13.5), Clare Lachmann and Jim Robson. Also Parish Clerk John Scargill and one member of the public.

- 1. Election of Chair of Milnthorpe Parish Council for the year 2018/19.**
Resolved – that Cllr Peter Capasso be elected Chair for the council year 2018/19.
- 2. Declaration of Acceptance of Office.**
Cllr Capasso signed the Declaration of Acceptance of Office as Chair of Milnthorpe Parish Council for the council year 2018/19. Countersigned by the Clerk.
- 3. Apologises for Absence:** Cllr Scrogam (holiday), County Cllr Stewart & Dist. Cllr Audland.
- 4. To appoint a Vice-chair of Milnthorpe Parish Council for the year 2018/19.**
Resolved – that Cllr Steve Hurst be appointed Vice-chair for 2018/19.
- 5. To appoint a Past-chair of Milnthorpe Parish Council for the year 2018/19.**
Resolved – that Cllr Alan Baverstock be appointed Past-chair for the year 2018/19.
- 6. To appoint representatives on outside bodies.** Appointed as follows:
 - Heversham & Leasgill Quarry Fund – Cllrs Bingham and Capasso (res Cllr Hurst).
 - Local Area Partnership (LAP) – Cllr Robson.
 - Memorial Hall – Cllr Baverstock.
 - Cumbria Association of Local Councils (CALC) – Cllr Robson.
- 7. Appointment of members of committees, sub-committees etc.** Appointed as follows:
 - Planning – Cllrs Baverstock, Bingham, Capasso, Hurst & Lachmann (quorum of 3).
 - Finance Working Group – Cllrs Baverstock, Robson and Capasso.
 - Staff management responsibilities - Cllr Lachmann – for Tom Grindey
 - Cllr Hurst – for David Mason
 - Cllr Baverstock – for Don Tallon
 - Cllr Capasso & the Clerk – for James Lowther.
- 8. To consider annual subscriptions: Approved** – CALC - £297.00 for 2018/19.
- 9. Inspection of deeds and investments,**
Deeds of the following properties in the name of Milnthorpe Parish Council, confirmed in writing as held by Milne Moser solicitors:
 - three areas of Milnthorpe Green adjoining Main Street (Title CU96091)
 - The Square, Green, Police Square, verges on Main Street & Beetham Road (Titles CU235662 & CU238216).
 - Lease of Recreation Ground, Milnthorpe (Title CU96624).
 - Possessory title by adverse possession of land at Ackenthwaite (Pony Field) – (Title CU30054).

This concluded the business of the annual meeting and was followed by a normal monthly meeting of the Parish Council, at approximately 7.15pm, as follows:

- 10. Minutes of the previous meeting** – held on 16 April 2018 had been circulated, were **approved** by the meeting and signed as a correct record by Cllr Capasso, subject to the following amendments:
 - a. Min 5.3 – to read 'Acceptance by the Environment Agency of the higher (post Storm Desmond) river level was of particular concern'.
 - b. Min 6.3 – to read 'the planned site visit by the elected members of the SLDC Planning Committee to the proposed St Anthony's Hill development (SL/2017/0378) had been postponed'.

11. Announcements by the Chair – Cllr Capasso welcomed new appointees to the various MPC positions, as set out above.

12. Declaration of interest by members in respect of items on this agenda: the Clerk read out a notice from SLDC, asking members to check their present Register of Interest forms (available on-line) and to notify SLDC of any changes (either on-line or by hard-copy available via the Clerk).

13. Matters arising from the minutes of the meeting of 16 April 2018:

13.1 Licences for Playing Field users (5.1) – this now seemed to be in the final stages. A further meeting between MPC representatives and David Emmett (Milne Moser) to be held on 24 May 2018.

13.2 Heritage Trail (5.2) – the final ‘tribute’ panel had now been installed, completing the project.

13.3 Playing Field boundary wall (5.3) – Cllr Baverstock reminded members that the time was fast approaching when work could begin on the replacement wall and decisions would need to be taken on such matters as contractors, materials sourcing and finance. In view of the size of the project a number of quotations for the work would be needed. Offers of cheap labour and materials should be explored.

13.4 World War 1 end – commemoration (5.4) – some sort of project specific to MPC (such as commemorative poppies around the village) was agreed as highly desirable, as well as encouraging involvement generally by third parties in their own and joint projects. The location and timing of events would need careful consideration. It was hoped that the planned inclusion of Harry Bond on the village war memorial would merit mention in the Westmorland Gazette.

13.5 Milnthorpe sign survey (5.5) – ongoing.

14. Public Participation:

14.1 Police Report - received and circulated before the meeting, although its brevity was commented on.

14.2 County Council matters – no report in the absence of Cllr Stewart. The new traffic light sequence and the longer pedestrian crossing time were welcome improvements, but long queues of traffic in all directions and at all times of day remained a big problem for the village. Clerk to write to C Cllr Stewart and D Cllr Audland on this issue.

14.3 District Council matters – no report in the absence of Cllr Audland.

14.4 Matters raised by members of the public – the welcome weeding and re-planting of Parkhouse Way. Wreaths remaining on war memorial from November 2017 to be removed.

15. New matters for consideration:

15.1 Public toilets – problems with the assistance alarm system (being activated without reason) and the helpline number (apparently not working) had been notified promptly to Healthmatic who had responded equally promptly.

15.2 Playing Field (children’s play area) - the regular inspections by SLDC had identified a low -risk problem with the Wicksteed toddler unit – Cllr Lachmann to inspect and report back.

16. Planning Matters:

8.1 Applications under consideration by MPC, and SLDC decisions

May 2018 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2018/0358	Highfield Farm, Haverflatts Lane	Parsons	General purpose agricultural bldg	21/05/18	Concerns

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2018/0366	8 Wyndsore Avenue	Foster	Two-storey side extension	24/05/18	No objection
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Decisions received from SLDC

SLDC decision

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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

17. Finance.

MPC – FINANCIAL REPORT

MONTH – APRIL 2018

MEETING – 21st May 2018

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c		Reserve Funds
				£	£	£
01/04/18	Opening balances				28,764.60	21,959.87
30/04/18	Receipts:	Market	Rents collected April		475.00	
		SLDC	Precept + parish grant 2018/19		28,632.00	
		SLDC	RA community alicce 2017/18		1,000.00	
		H'matic	Toilets - top-up refund 2017/18		2,745.00	
"	Payments:					
	680 DD	SLDC	Business rates (market) April	81.08		
	681 DD	Texaco	Guard card (Nov)	.50		
			VAT	.10		
				.60		
	682 855	SLDC	Playgrd inspecs 2018/19	344.76		
			VAT	68.95		
				413.71		
	683 856	SLDC	Bin emptying 2018/19	79.60		
			VAT	75.92		
				455.52		
	684 857	H'matic	Toilets mtce April	500.00		
			VAT	100.00		
				600.00		
	685 858	CALC	Annual sub 2018/19		297.00	
	686 859	Waterplus	Market water 2018/19		142.91	
	687 860	Npower	Toilets elec	41.36		
			VAT	2.07		
				43.43		
	688 861	Harvey	Internal audit 2017/18		50.00	
	689 862	Scargill	Post/stat'y Jan-Apl	48.60		
			VAT	1.92		
				50.52		
	690 863-868	Payroll	April	1,647.84		
	Total payments in month				3,782.61	
30/04/18	Closing balances				57,833.99	21,959.87
30/04/18	Total funds all accounts					£79,793.86

RESOLVED – that the above payments be **approved**.

17.2 Other Financial matters – none.

18. Market – rents for April 2018 £475 (April 2017 £748 + Natwest Bank £1,040 for full year 2017/18). Market Supervisor's report – 'nothing to report, everything ticking along nicely, no problems'. Members' observations – worrying low level of current rents collected, improvement in unauthorised parking on Square on market day. Replacement of current moveable barriers with drop bollards not justified in terms of cost and durability.

19. Reports from MPC representatives on outside bodies:

- Cllr Baverstock – Memorial Hall – refurbishment progressing nicely with appropriate consideration being given to historic features of the building.

20. Matters from around the parish:

Cllr Bingham – A6 milestone in need of re-painting – Clerk to ask Neil Townley to do.

Cllr Baverstock – Crooklands Road verge weeds treated effectively by Atkinsons with weed-killer. Similar treatment possibly needed around The Square. Playing Field natural area now developing well. The flower bed opposite Booths entrance in need of attention (Cllr Bingham to contact Lesley Salkeld).

Cllr Lachmann – cars parked on green behind church (Dallam land) badly damaging turf and impeding access – Cllr Capasso to take a photograph of the area for Clerk to send to Dallam. Questions about traffic arrangements during proposed resurfacing of Firs Road.

Cllr Adair – the yellow sign on the A6 southern approach to the village had been vandalised.

Cllr Robson – the doors of some external electricity meters on properties around The Square were broken, leaving the meters open to access (Cllr Hill considered these not to be a safety hazard).

Cllr Capasso – suggested a new bench to be sited on the A6 (Beetham Road) verge, near the entrance to Croftside to assist elderly/infirm pedestrians on their way to and from the village. A replacement for the vandalised 'PC Speedy' traffic sign had now been received and would be installed on site in due course.

21. General Correspondence – none.

22. Reading matter – Clerks & Councils Direct – issue 117 – May 2018.

15. Notice of items to be included on agenda of June 2017 meeting – nothing additional to those mentioned above.

25. Date of next meeting – normal monthly meeting at 7.30pm on Monday 11th June 2018 at Milnthorpe Catholic Church.

The meeting closed at 8.00pm

Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.